

**Sec. 1. EDUCATION RECORDS IN GENERAL**

Student records shall be maintained for each student from the time the student is in attendance at Life School until withdrawal or graduation from Life School. These records shall move with the respective student from campus to campus. Records for students not in attendance and/or withdrawn students and graduates shall be retained for the period of time required by law. No permanent records may be destroyed without explicit written permission from the Superintendent.

For additional information on Life School's general education record policy, please see Module 3 (Students).