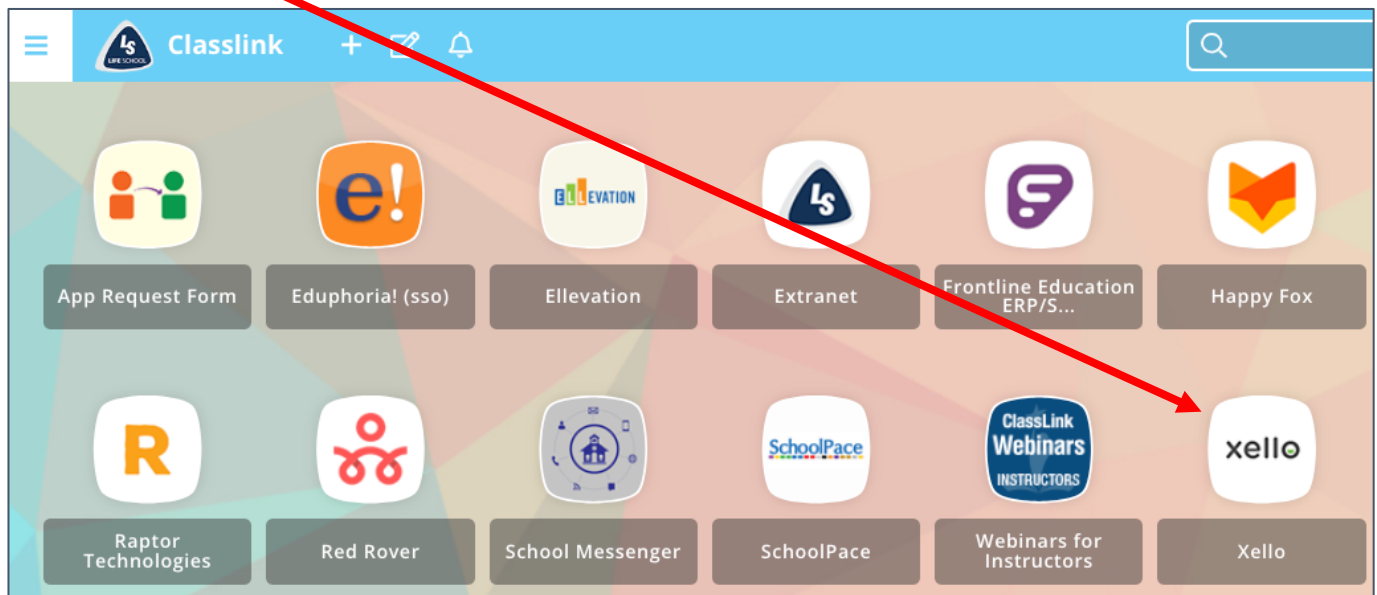
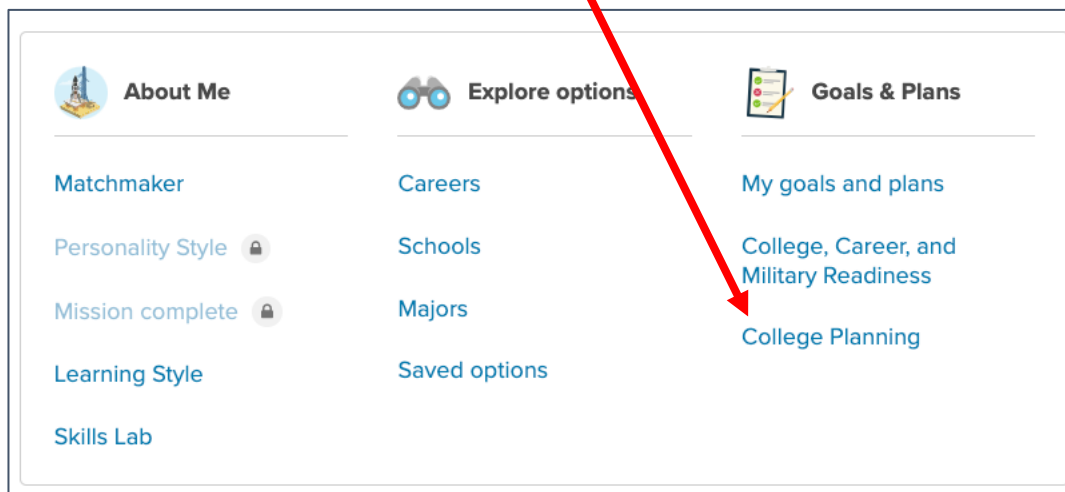


Student: Requesting Transcripts

Step 1: Login to Xello



Step 2: On the Xello Dashboard; Click College Planning



Step 3: Under College Planning; Click Create Your First Application

COLLEGE PLANNING

COLLEGE APPLICATIONS | Create and track your college applications here.

Create Your First Application


View My Applications

****College/University must be selected to send transcripts****

Step 4: Search / Select College or University

SELECT INSTITUTION

1 Institution Found




Dartmouth College
Hanover, NH

Select

Step 5: Add Application Method, Admission Type and Application Deadline; Click Create

ADD DETAILS



Dartmouth College
Hanover, NH

Fill in your application details in the fields below:

Application method

Select an application method

Admission type

Select an admission type

Application deadline ⓘ

Need help?


Application method

Admission type

Create

Step 6: Under the Application Checklist; Find Transcript and Click Request

College Applications



DARTMOUTH COLLEGE

Hanover, NH

Method
Other


Type
Regular Decision

Deadline
Dec 1, 2023

1

Application tasks
You may need to add more tasks to this application checklist. Check the [college website](#) to make sure you have the complete list of required tasks.
[Got it!](#)

Application checklist

 Transcript

Due date: Dec 1, 2023


Request

Options

Need help?


Confirmation Request will appear

Application checklist


 Transcript

Due date: Dec 1, 2023

Options



Your high school is processing your transcript. If the due date is approaching and your transcript has not been sent, contact your school counselor or the office.
Today



Once your transcript has been sent to the institution, you can send a new transcript request if needed.

Track, Edit & Delete your Transcript Request by Click Options drop-down menu

Options

Track transcript

Request new transcript

Edit due date

Mark as complete

Delete task